



STUDENT BEHAVIOR EXPECTATIONS & GUIDELINES

During attendance *once a month (for the After School Program) or every Monday (for Summer Camp)*, staff should review the following with their students.

Student Behavior Expectations:

All students should feel valued, appreciated, and safe. We strive to treat each other with respect, and we refuse to tolerate bullying in any form at Bee Best Learning Center. Students will be held accountable for their behavior. Bee Best Learning Center desires to work together with families to address concerns, however, we must take into consideration the impact any decision will have on other students, families, staff, and program integrity.

All Bee Best Learning Center students are expected to:

- RESPECT students, teachers, and other adults at Bee Best Learning Center.
- RESPECT center property and the property of others.
- OBEY the behavior guidelines and rules.
- Try to always do your BEST.

Behavior Guidelines and Rules for students at Bee Best Learning Center:

1. Students must remain seated and may not leave their assigned seat without the teacher(s) permission.
2. Students must always stay with their assigned group and assigned teacher(s). Students may not go to the lobby, restroom, or other classrooms without permission.
3. No touching other students, the belongings of other students, teachers, or any classroom items without permission.
4. No sharing of any items – this includes (but is not limited to): school supplies, papers, food, etc.
5. Washing your hands thoroughly with soap and water after using the restroom, as well as properly rubbing hand sanitizer on your hands is very important such as before and after eating food, after touching an object used by another person, or whenever requested by teachers.
6. Snacks and lunches must only be eaten after hands are washed/sanitized, and only at the times/locations announced by your teacher(s).
7. Walk quietly in all inside areas. No running is allowed.
8. Use quiet inside voices. No yelling is allowed.
9. Listen to teachers, teaching assistants and all other staff. Follow their instructions.
10. Speak politely and kindly to others. Do not tease or make fun of other students.
11. Disrespect, defiance, and continued disruptions are not permitted.



12. No playing allowed in the restroom.
13. Respect all center property. Parents are financially responsible for all damaged items.
14. No throwing or shooting objects of any kind at any time.
15. Bad language or gestures are not allowed.
16. Fighting (either physical or yelling) will receive serious consequences.
17. Do not open any closed doors at any time. Always ask permission first.
18. Chewing gum and snacks containing nuts are not allowed at any time.
19. No electronic games or devices or cell phones without prior approval.

Vehicle Behavior Guidelines and Rules for students at Bee Best Learning Center:

1. Applies only to students who ride in our vehicles (i.e., during pick up for students who signed up for transportation services and/or during field trip).
2. Students must remain seated and buckled until the vehicle has arrived and stopped at Bee Best Learning Center.
3. Students immediately need to meet the driver at the designated pick-up area on their school campus after their school dismissal bell rings.
4. If the students cannot find their driver at the designated school pick up area, students should go to their school office and ask the school secretary to call Bee Best Learning Center or their parents.
5. There is **NO eating and drinking** allowed in the vehicles.
6. Students are not permitted to litter or leave trash inside the vehicles and are not allowed to throw anything inside the vehicle or out of the vehicle windows or doors.
7. Students are expected to refrain from shouting or making loud noises as this can startle or distract the driver. This includes no yelling through the vehicle window.
8. Under no circumstances will teasing, bullying, fighting (verbal or physical), or the use of profanity be tolerated.
9. Please note that some of our vehicles are equipped with internal and/or external cameras to help ensure safety.
10. Students who cannot abide by these rules may lose their riding privileges.



Possible Consequences & Discipline:

1. Verbal reprimand and or student apologize to offended individual if needed.
2. Removal from situation, and/or sit for quiet timeout in classroom/lobby area, and/or removal of privileges (no free play/sports/computer/movie, etc.)
3. A pink Behavior Alert is written by staff for minor, non-physical behavior issues and shared with the parent.
 - If needed, we will change the student’s seat or classroom if student/staff agree this might improve student’s behavior.
4. An Incident Report is written if the similar problem is still occurring and more concerning behavior issues. These will be shared with the parents.
5. Parent notification/conference.
 - After two concerning incident reports, the Director will arrange a conference with parent(s). If a student receives additional reports, the student may be asked to withdraw from our center.
 - A behavioral contract will be written to identify ways students can solve problems and change behavior. This will include a designated monitoring and evaluation time periods to be signed by the student, parent, and staff.
6. Arrange for restitution (i.e., compensation/reimbursement for any damaged/stolen items).
7. For serious cases, e.g. acts of physical or verbal aggression, parents are called and asked to pick up the student.
8. Short-term or long-term dismissal from our program after the third Incident Report. Or expulsion/ withdrawal from our program.
9. Report to law enforcement or other legal action.

By initializing this section in the Admission Agreement during enrollment, parent(s) have read, understood the above Student Behavior Expectations & Guidelines, and discussed them with my/our child.