

WORKSHOP Registration – Semester 1: September 2021 – April 2022

Please submit **ONE** registration form for **EACH** student:

Child's Name: _____ Bee Best Classroom: _____

Sign-ups are limited and students are only enrolled once we receive BOTH the completed registration form AND accompanying payment. Once the workshop session has begun, no credit/refund will be given for missed classes, student absences, or withdrawals. Once workshops reach capacity your child will be added to our waitlist. Instructors may offer additional workshops if there is sufficient interest. Please check the boxes below to indicate which workshops you are enrolling:

<input type="checkbox"/> Drawing for K, Fridays 2:30p - \$375	<input type="checkbox"/> Math Champions K, Thursdays 3:30p - \$420
<input type="checkbox"/> Drawing for Grade 1-3, Fridays 3:30p - \$375	<input type="checkbox"/> Math Champions 1, Tuesdays 3:30p - \$435
<input type="checkbox"/> LEGO® Adventures K-1, Fridays 2:30p - \$375	<input type="checkbox"/> Math Champions 2, Mondays 3:30p - \$360
<input type="checkbox"/> LEGO® Science Grade 2-5, Fridays 3:30p - \$375	<input type="checkbox"/> Math Champions 3, Mondays 4:30p - \$360
	<input type="checkbox"/> Math Champions 4, Tuesdays 4:30p - \$435
	<input type="checkbox"/> Math Champions 5, Wednesdays 4:30p - \$435
	<input type="checkbox"/> Math Champions 6, Wednesdays 3:30p - \$435

I give permission for my child to engage in all prescribed program activities. I, in consideration of participation in the programs offered by Bee Best Learning Center (the "Program"), agree to indemnify and release the Program from any and all liabilities, from any injuries which may be suffered by my child, arising out of, or in any way connected with participation in the classes or activities offered by the Program, except to the extent attributable to willful act or active negligence of the Program or its officers, staff, agents or employees. I acknowledge that my child is being enrolled in a program that consists of entertaining and recreational components, and that the Program is an exempt, NOT licensed childcare. I authorize the Program to obtain emergency medical care for my child. Any expenses incurred in obtaining such medical care will be paid by me. I give the Program the absolute rights and permission to publish and/or copyright photographs taken of my child. These photographs may be used for website and other marketing materials. Photos may be used without compensation to me or my child, and I hereby waive any right to inspect or approve the finished product.

Parent's Signature: _____ Date: _____

FOR OFFICE USE	
Workshop(s) <i>combined cost of above</i>	
TOTAL AMOUNT DUE	\$ _____

PAYMENT METHOD
Zelle to admin@beebestlearning.com or enclosed is cash or check# _____ for \$ _____

Tutoring & Workshop Fees and Policies

Private Tutoring

- Private, one-on-one tutoring sessions are offered in general math, algebra, writing, and language arts. Each session is 55 minutes long. The fee is \$40/session for elementary school students, \$50/session for middle school students, and \$60/session for high school students and adults.
- Tutoring fees are paid monthly and due by the 10th of each month during the school year. (Fees may be paid weekly during the summer.)
- Tutoring schedules and subjects are agreed upon by the instructor and parent(s).
- Minimum commitment is one session per week for one calendar month.
- To cancel or discontinue tutoring, please inform instructor before the end of the calendar month.
- If tutor is informed of absence at least 24 hours in advance of scheduled session then the session fee may be credited to the following month's invoice. There is no credit given for missed sessions with less than 24 hours notice. No credits, refunds, or make-up sessions will be offered for any absence of classes due to no-shows or with less than 24 hour notice.
- Tutors will wait approximately 15 minutes for students to arrive for the scheduled session. If student does not arrive within that time, the session is considered missed. If you will be arriving later, please phone the tutor so he/she will wait for your arrival.

Workshops

- Rates for workshops vary so please confirm rate by checking the registration form.
- Tuition for the entire workshop session is due before the first meeting.
- Some workshops may have a minimum and maximum student enrollment.
- Once the workshop has started, there are no refunds, no credit, and no makeup sessions for student absences, missed classes, or withdrawals.

General Policies

- No refunds will be issued once workshops or tutoring have started.
- Refunds will only be offered if BBLC or the tutor/instructor cancels the workshop or tutoring session.
- Please phone the tutor/instructor or the office if student will be unable to attend the session.

Payment Methods

- Zelle to admin@beebestlearning.com, Check or Cash only
- Please mail/deliver payment to: Bee Best Learning Center, 20394 San Miguel Ave, Castro Valley, CA 94546

Reminder for your records:

Instructor Name:

Office Number: (510) 728-2110 and Instructor Cell Phone:

Scheduled session time/day & start date: